



WIDDER  
ZÜRICH  
BY THE LIVING CIRCLE

YOUR EVENT AT THE

# WIDDER HOTEL

FACTSHEET



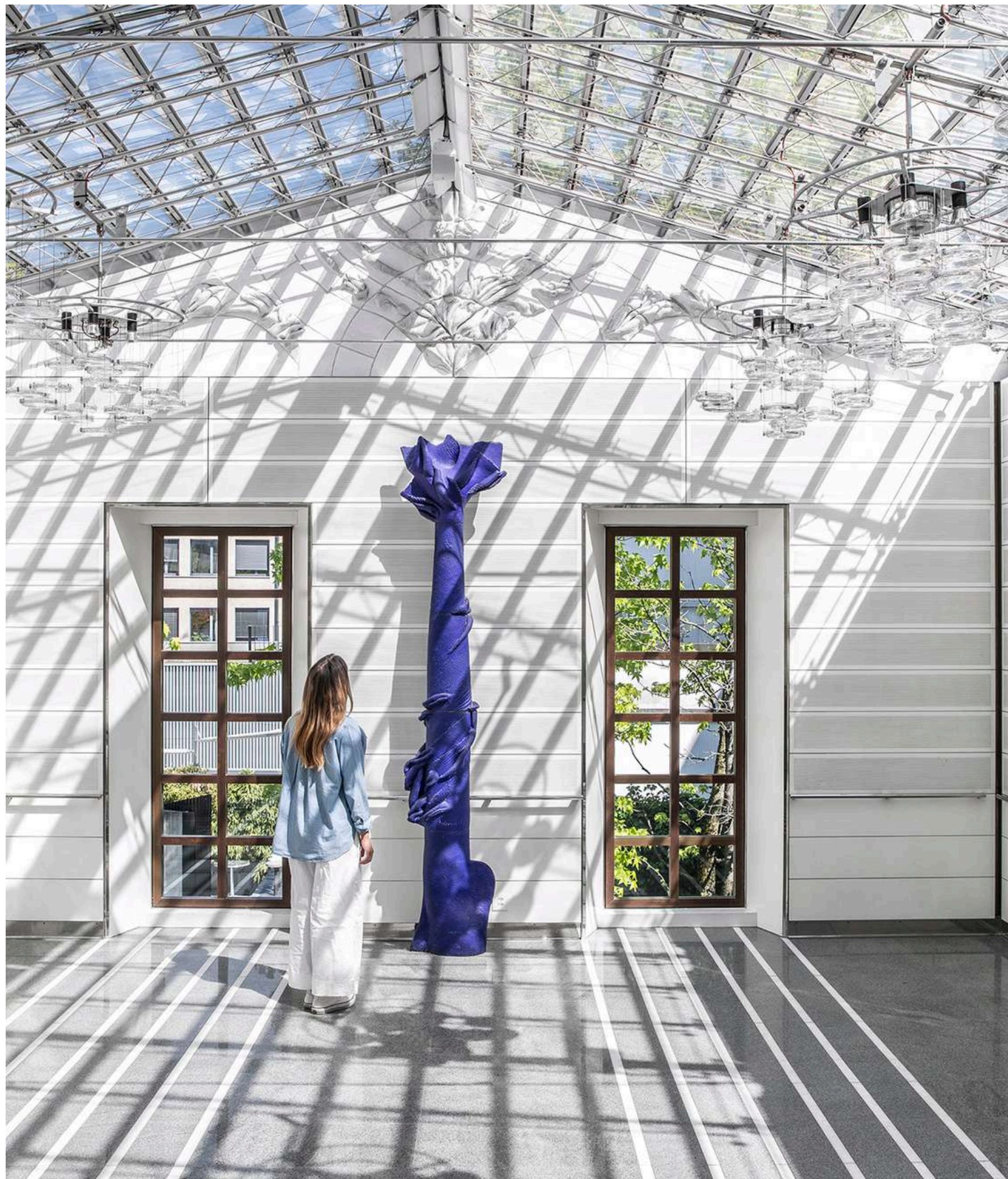
**The Widder Event Team will be happy to discuss all the details of your event with you.  
For a tour of the location, we kindly ask you to book in advance so that sufficient time  
can be scheduled for the meeting.**

# CAPACITIES

Maximum number of persons after seating

ROOM	AREA IN SQM	Maximum number of persons after seating					
		APERERO	ROUND TABLE	BLOCK TABLE Standard Setup*	SEMINAR	THEATRE	U-SHAPE
<b>Widder Saal</b>	<b>200</b>	<b>250</b>	<b>160</b>	<b>48</b>	<b>100</b>	<b>180</b>	<b>24</b>
<b>Zunft Stube</b>	<b>86</b>	<b>60</b>	<b>56</b>	<b>32</b>	<b>42</b>	<b>60</b>	<b>20</b>
<b>Erzberg Stube</b>	<b>82</b>	<b>50</b>	<b>48</b>	<b>28</b>	<b>24</b>	<b>50</b>	<b>20</b>
Vordere Erzberg Stube	42	30	24	14	16	25	12
Hintere Erzberg Stube	40	30	24	14	16	25	12
<b>Pavillon</b>	<b>54</b>	<b>40</b>	<b>24</b>	<b>18</b>	<b>18</b>	<b>24</b>	-
<b>Tatzfuss Stube</b>	<b>24</b>	-	-	<b>10</b>	-	-	-
<b>Loos Stube</b>	<b>27</b>	-	-	<b>8</b>	-	-	-
<b>Widder Garden</b>	-	<b>100</b>	-	<b>50*</b>	-	-	-
Hortensien Garten	-	30	-	-	-	-	-
Hofgarten	-	40	-	12   24*	-	-	-
<b>Widder Garage</b>	<b>150</b>	<b>50</b>	-	<b>150*</b>	-	-	-
<b>Widder Restaurant</b>	<b>60</b>	-	-	<b>35*</b>	-	-	-
<b>AuGust</b>	<b>53</b>	-	-	<b>12   50*</b>	-	-	-





# ROOM RENT

Rent in CHF per period

ROOM	Rent (Calculated into the minimum consumption)	MINIMUM CONSUMPTION		
		up to 2 hours (1/4 day)	up to 5 hours (1/2 day)	up to 10 hours (1/1 day)
Widder Saal	1'500	4'000	6'000	9'000
Zunft Stube	550	1'000	2'000	3'200
Erzberg Stube	450	1'000	2'000	3'200
Vordere Erzberg Stube	280	500	800	1'200
Hintere Erzberg Stube	280	500	800	1'200
Pavillon	350	500	800	1'200
Tatzfuss Stube	250	300	500	950
Loos Stube	200	250	450	800

# MINIMUM CONSUMPTION

ROOM	MINIMUM CONSUMPTION IN CHF
Widder Garden	Exclusive booking from 51 - 100 guests (seated & standing): no rent, 15'000 minimum consumption
Hortensien Garten	Up to 10 guests for lunch/dinner (seated): no rent, 1'250 minimum consumption Up to 30 guests (standing): no rent, 2'400 minimum consumption (max. 3 hours)
Hofgarten	Up to 12 guests for lunch/dinner (seated at 2 tables): no rent, 1'500 minimum consumption Exclusiv booking up to 24 guests for lunch/dinner (seated with standard setup): no rent, 3'600 minimum consumption Exclusive booking up to 50 guests (standing): no rent, 6'500 minimum consumption
Widder Garage	Up to 50 guests (Lounge): no rent, 80 minimum consumption per person Exclusive booking from 51 - 150 guests (Sunday - Wednesday): no rent, 6'000 minimum consumption Exklusive booking Thursday: no rent, 10'000 minimum consumption Exclusive booking Friday and Saturday: no rent, from 16'000 - 18'000 minimum consumption





# SETUP

Included in the rental or minimum consumption are the setup (tables and chairs) of the booked room based on the reported number of persons, taking into account the capacities and the cleaning and provision of the room and ensuring an appropriate room atmosphere.

# TECHNIQUE

Lectern with microphone (free of charge Widder Saal)	CHF 190
Table microphone	CHF 150
Hand microphone	CHF 150
Headset, clip microphone	CHF 190
Laptop	CHF 150
Beamer and screen (in the Zunft Stube and Erzberg Stube)	CHF 80/hour - CHF 270/day
Beamer and screen (in the Widder Saal)	CHF 130/hour - CHF 450/day
TV screen 55 inch	CHF 80/hour - CHF 270/day
Speaker Screen	CHF 80
Conference telephone (excluding connection cost)	CHF 120
Video conference (incl. laptop)	flat-rate CHF 650
Stage, 40cm or 80cm high	CHF 180
Flipchart	CHF 30
Pin board	CHF 30
Presenter's case	CHF 20
Technical assistance (from 3 microphones recommended)	CHF 150 / hour
Secure LAN connection	CHF 150

# CATERING

We have put together a selection of appetisers, menus, breakfast and coffee breaks as well as drinks separately for you. The Event Team will be happy to advise you.

In our restaurants, we offer a choice of meals on site for up to a maximum of 8 people (exception: Widder Restaurant). For quality reasons, a uniform menu must be ordered in advance for all guests with 9 or more people.

# GENERAL INFORMATION

## ADMINISTRATIVE SERVICES

We are happy to organise the event together with you. All administrative work within the scope of the events is included in the service.

Additional work such as drawing up a table plan, writing name cards, etc. will be invoiced separately according to time and effort.

## OBLIGATION TO PROVIDE INFORMATION

The organiser shall communicate transparently with the hotel regarding the subject matter, content and form of the event, in particular with regard to ethical, political and religious events.

## NUMBER OF PEOPLE

We require the defined number of persons up to 48 hours before the start of the event. This number is the basis for billing. If the actual number of persons is lower, the confirmed number of persons shall be used as the basis for billing. If the number of persons is higher, the actual number of persons at the event shall apply. In order to guarantee a smooth process, it is essential to communicate the number of persons until shortly before the event.

## RESERVED TIMES

In order to plan the event well in terms of time, exact times must be specified when making the reservation. The duration of the reservation is obligatory and the organiser must plan set-up and dismantling times and inform the hotel when making the reservation.

## ROOM USE | ROOM CHANGE | RENT

The hotel may make changes to the rooms, provided the new rooms meet the requirements and interests of the organiser and the organiser's consent. In principle, rooms can be occupied regularly until midnight. Further occupancy is subject to a surcharge and requires permission from the relevant authorities. Rentals and minimum consumptions are based on the rates in the event documentation. Specified minimum numbers of persons are binding

## BRINGING CATERING

Food and drinks are to be purchased from the hotel. In special cases (national specialities, etc.) the hotel may grant exceptions with a corresponding service surcharge.

## MENU | MENU CARDS

For quality reasons, a pre-ordered standard menu is offered for groups of 9 or more people. You will receive our current menu suggestions with the individual offer. You are welcome to exchange and supplement menus and courses with each other. Special requests are also accepted by the event team. The menu price is then calculated according to expenditure and cost of goods.

Included in the menu price is an individual menu card, which will be prepared by the hotel.

## TABLE PLAN | NAME CARDS

On request, we can print the table plan and the guest list for you. We charge CHF 10 per table for the table order and the labelling of the tables. We will prepare name cards for you at an additional charge of CHF 2 per piece.



# GENERAL INFORMATION

## FLOWERS | DECORATION

Generally, our event rooms are not decorated. We will be happy to order arrangements for you from our florist. These will be designed according to your ideas, wishes and price specifications.

## DELIVERIES / SHIPPING OF MATERIAL

Deliveries of material for the event must be registered and delivered to the hotel as soon as possible. If material is to be sent to the organiser before or after the event, the shipping costs will be invoiced.

## MUSIC

Please note that we accept live music for your event, but only at a reasonable volume out of consideration for our hotel guests. The event team will be happy to advise you about the possibilities.

## EMPLOYEES

Staff required for the scope of the event shall be provided by the hotel at no extra charge. In principle, however, auxiliary staff required in connection with the setting up and transport of technical equipment, decorations or other items shall not be available free of charge.

If the personnel requirements increase, additional services for staff will be charged. Technical assistance and sommeliers for wine tastings are always charged.

Hourly rate per employee: CHF 45

Hourly rate per manager: CHF 80

## EXTENSION

In principle, rooms can be occupied regularly until midnight. Further occupancy will be charged with a night surcharge of CHF 350 per room and hour. The extension must be notified at least 14 days before the event.

## PARKING SPACES

The hotel does not have its own parking spaces. For participants of the event we recommend the nearby multi-storey car parks and public car parks.

## GENERAL TERMS AND CONDITIONS

The General Terms and Conditions are an integral part of the contract and these are sent with every offer and contract as a separate document.

## PRICES

All prices include service and statutory VAT. Prices are subject to change without notice.







WIDDER  
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